



## BUS POLICY

Every child/person has the right to be safe.

Every child/person travelling on a school bus has the responsibility to follow our safety rules.

The driver must be able to perform his/her duties free from distraction.

Our school values are: **Respect – Responsibility – Resilience – Relationships**

On the bus this means:

### RESPECT and RESPONSIBILITY

- Keep yourself safe by sitting quietly in your own seat – do not change seats.
- Enter and leave the bus appropriately – i.e. not running.
- Do not stand while the bus is moving.
- Keep your seatbelt on at all times while the bus is moving
- Use appropriate language and speak quietly without yelling – i.e. no swearing
- Be polite and follow adult instructions at all times.
- Do not throw anything inside the bus.
- Mobile phones are to be 'off and away' while on the bus.
- Place your bag safely and leave other people's things alone.
- Keep the bus clean and remember that there is no eating on the bus.

### CONSEQUENCES FOR INAPPROPRIATE BEHAVIOUR

The principal and/or delegate will investigate any incident and the following will be enacted;

First incident:	A written first and final reminder note, to be signed by parents and returned.
Second incident:	3 day suspension from bus travel.
Third incident:	5 day suspension from bus travel.
Fourth incident:	5 week suspension from bus travel.

Note: In the case of a serious breach of rules – the first, second and third steps may be omitted.

Note: After 10 school weeks of **appropriate behaviour**, students have a "clean sheet" and the process starts again.

#### Distribution list

Staff, Governing Council, Parents, Website.

Ratified by Governing Council on 7<sup>th</sup> August 2024.

Review in 2026